



RANGSIT UNIVERSITY

Mungake, Phaholyothin Road, Tombol Lakhok,
Amper Muang, PathumThani, 12000

An Announcement of Rangsit University Subject: Guidelines on Practice of the Continuous Education from Bachelor's to Master's Degree

This type of program is provided to cater for those students who are capable of studying continuous Master's degree as soon as they complete their Bachelor's degree. For these students to complete their Bachelor's degree studies within the time frame, the university has set up rules and guidelines for the continuous education from Bachelor's degree to Master's degree as follows:

1. All issued announcements, regulations or guidelines disagreeing with this announcement shall be abolished.
2. Those students currently studying for their Master's degree who wish to further their Master's degree studies at Rangsit University can register in preparatory courses and/or courses in a Master's degree program on the following conditions:
 - 1) They must hold a student status and they are currently studying a Bachelor's degree at Rangsit University.
 - 2) The number of the accumulative credits earned must be equivalent to the required number of accumulative credits in the last year of the Bachelor's degree program they are currently studying in.
 - 3) The GPA must not be lower than the GPA requirement of the Master's degree program they wish to study in. (And it can not be lower than 2.5 in any case)
 - 4) They must be well-behaved students who have never been suspended or penalized by the university.
 - 5) They must gain a preliminary consideration by the curriculum head and the graduate studies committee in the Master's degree curriculum as requested.
3. Students can submit a request along with a reference letter that they are qualified to get a Continuous Education. Such request is preliminarily approved by the advisor of their Bachelor's degree and lecturers of the Master's degree program and/or by department head of the Master's degree curriculum before it is submitted to Dean of the Graduate School for approval.
4. Once their request to register in the graduate subjects has been approved by the dean of the Graduate School, the students have to submit a request for a student ID number and gain a status of a "non-degree student" prior to their registration in any graduate level subjects.
5. Students can register in preparatory courses and/or graduate subjects with a total number of credits of not more than 6 for the semester system and not more than 8 for the trimester system . The total number of credits they register in their undergraduate subjects together with graduate subjects in one semester must not exceed the maximum number of credits allowed in their undergraduate program.
6. In order to be eligible for the assessment, students are required to have no less than 80% class attendance for each subject they are registered in. the letter grades system is used for assessment which is described as follows:



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Letter Grade	Description	Grade Point (per one credit)
A	Excellent	4.0
B+	Very good	3.5
B	Good	3.0
C+	Fair	2.5
C	Poor	2.0
F	Fail	0.0

7. When students pass the entrance examination and have been accepted into a graduate program, they can have the credits of the subjects they already studied transferred into the graduate program. After the students have registered into a graduate program, they must submit a request for subject comparison and credit transfer (GR.13 form) to the academic advisor and the committee of that graduate program for their preliminary consideration before the request is submitted to the Dean of the Graduate School. The students must submit the request within 30 days of the commencement of the semester. Only credits of subjects with a letter grade of a B or higher which has been recorded in the grade report as "CE" (Credits from Exam) can be transferred. However, the number of credits transferred must **not** exceed one third of the total credits required by that program.
8. Students must pay the fee for knowledge comparison and credit transfer from the non-formal education system to Rangsit University at the rate set by the university.
9. In any cases where guidelines or criteria to apply are not contained in this announcement or where there are any problems applying the criteria, the Dean of the Graduate School shall have the authority to make the final decision.

This will be effective from the 1st Semester of the academic year 2007.

Announced on the 9th of November, 2007.

(Arthit Ourairat, Ph.D.)
The President