

**Rangsit University Regulation
Education at the Graduate Level
B.E. 2566 (2023)**

By virtue of section 34 (2) of the Private University Act, B.E.2546 (2003) and its Second Amendment of B.E.2550 (2007), upon the Rangsit University Council's approval in the 1/2023 meeting on 15 March 2023, Rangsit University hereby issues the "Rangsit University Regulation: Education at the Graduate Level B.E. 2566 (2023)" detailed as follows:

Section 1. This regulation shall be cited "Rangsit University Regulation: Education at the Graduate Level B.E. 2566 (2023)."

Section 2. This regulation shall come into force the next day after the announcement date.

Section 3. Rules, regulations, orders, or announcements previously issued or against this Regulation shall be repealed and substituted by this Regulation.

Section 4. Definitions of terms in this Regulation:

"University Council" refers to Rangsit University Council.

"University" refers to Rangsit University.

"Graduate School" refers to the Graduate School of Rangsit University.

"Program director" refers to the director of a program.

"Program committees" refers to the committees who administer a program.

"Full-time lecturer" refers to a lecturer at the University in the position of lecturer, assistant professor, associate professor, professor, and other equivalent positions in universities or individuals in external organizations who have agreed to co-produce with duties according to the mission assigned by the university and have an understanding of high-level qualification standards study. New recruited full-time lecturers are required to have an English proficiency score as required by the Rangsit University Announcement: "English Proficiency Standard."

"Program lecturer" refers to a lecturer whose educational qualification meets the requirements of the program and who is responsible for teaching and conducting research in the subject area of the program. A program lecturer is eligible to work for more than one program at a time as far as his or her educational qualification meets the requirements of the program.

"Lecturer responsible for the graduate program" refers to a lecturer who is responsible for a graduate program, administering, instructing, developing and assessing the program. A lecturer responsible for the graduate program shall have to be responsible for the graduate program throughout the effective duration of the program and shall be ineligible to be responsible for more than one program at a time but shall possibly be responsible for another multidisciplinary or interdisciplinary program. However, the number of lecturers responsible for

the graduate program shall not exceed two. A lecturer responsible for the graduate program is required to work as a thesis supervisor and/or examiner and/or lecturer in the responsible program. Regarding a master's degree program and a doctoral program in the same subject, a lecturer responsible for the graduate curriculum could be in the same team.

“Part-time lecturer” refers to a lecturer from outside who is professionally specialized or experienced, who has been invited by the university to teach or conduct an examination, or advise and supervise students in conducting research, and who is formally approved to be registered in the Graduate School’s lecturer list.

“Full-time researcher” refers to an academic researcher who performs full-time duties for Rangsit University.

“A co-production agreement” refers to a formal collaboration agreement between the Rangsit University and an external organization in the development and management of the curriculum approved by Rangsit University council and the external organizations.

“External organizations” refers to educational institutions in Thailand or abroad that have obtained accreditation from the corresponding educational authority in that nation. These institutions may include government agencies at the department level or equivalent, state enterprises, public organizations, or private companies that are listed on the Stock Exchange of Thailand. The University Council has authority over private companies that are not listed on the Stock Exchange of Thailand. To contribute to the production of graduates by the aforementioned companies, individuals shall demonstrate their potential and preparedness, as well as satisfy the quality standards established by educational institutions.

“Qualifications related to the field of study of a program” refer to the qualifications specified in the standards of the field of study. In the event that a particular academic discipline has not yet established its standard or if the standardisation guidelines for disciplines do not explicitly address this issue, this relates to the academic or professional accreditation of a programme or other qualifications, as well as the practical experiences that are directly relevant to the curriculum. These experiences aim to facilitate effective teaching and learning within the curriculum, with the ultimate goal of attaining the specified learning outcomes for students. In evaluating the appropriate qualifications, the Rangsit University Council shall exercise its discretion.

“Student” refers to an individual who is currently registered in a graduate program at Rangsit university.

“Credit refers to a unit that represents the amount of education provided to students by the university.”

Section 5. The title of the degree shall be employed in accordance with the criteria specified by the Commission on Higher Education Standards.

CHAPTER 1

Educational Management System

Section 6. Educational Management

6.1 The university facilitates the educational management as an academic coordinator between a faculty and other departments as well as supports all faculties and departments dealing with any academic affairs for students' benefits.

6.2 The university's education is managed using two systems: semester and term modules. In the semester system, there are two normal semesters per academic year: 1st and 2nd semesters of not less than 15 weeks each. The semester system could include a summer session of not less than 6 weeks, and the number of course hours must be equivalent to the normal semester. A summer session is not compulsory. In the term module system, the duration of study follows the requirements as determined by each curriculum.

6.3 The determination of number of credit hours for courses is as follows:

6.3.1 In the semester system, at least 15 lecture or discussion hours per semester is assigned to one credit.

6.3.2 In the semester system, at least 30 practical or experimental hours per semester is assigned to one credit.

6.3.3 In the semester system, at least 45 hours for professional practice, field study, or equivalent per semester is assigned to one credit.

6.3.4 In the semester system, at least 45 hours of projects or other activities or studies per semester is assigned to one credit.

6.3.5 At least 45 hours of independent studies per semester in which students conduct in laboratories on their own or field study under their advisors' supervision is assigned to one credit.

6.3.6 In the semester system, at least 45 thesis hours per semester is assigned to one credit.

6.3.7 In the module system, at least 15 study hours is assigned to one credit.

6.3.8 The credit number of any course including other studies different from the aforementioned shall be determined by the university or follow other criteria as appropriate.

6.4 The number of credits a student has taken to fulfill the requirement of the curriculum is referred to as "cumulative credits."

Section 7. Curriculum Structure

7.1 In the semester system, a total credit number of a graduate diploma or a higher graduate diploma curriculum must not be less than 24.

7.2 Master Curriculums

7.2.1 In the semester system, the total credit number of master curriculums must not be less than 36. Master curriculums are divided into two academic tracks as follows:

(1) The academic plan (Plan 1) shall emphasize learning and research through the completion of a thesis with the objective of developing knowledge in the area of study. The ratio of thesis credits and coursework credits shall be determined by the University Council. The academic track may include either only a thesis or both coursework and a thesis. A thesis must be completed for a minimum of 12 credits and must not consist only of coursework.

(2) The professional plan (Plan 2) shall emphasize coursework and applied independent study, excluding the requirement of a thesis. The completion of the independent study requires a minimum of 3 credits and a maximum of 6 credits, along with the completion of a comprehensive examination.

7.2.2 Students are required to pass English exams as determined by the university.

7.3 Doctoral Curriculums

7.3.1 Plan 1 is a research-oriented plan that emphasizes research for new knowledge. The university shall consider students taking additional courses or completing more academic activities for no credits for the purpose of learning proficiency in their subject area. Plan 1 consists of two alternatives as follows:

Plan1.1: The plan is specialized for master graduates. In the semester system, the thesis must not be less than 48 credits.

Plan1.2: The plan is specialized for bachelor graduates. In the semester system, the thesis must not be less than 72 credits.

7.3.2 Plan 2 is a research-oriented plan which emphasizes research of high quality which contributes to academic and professional progress. The university probably considers students to take additional courses. Plan 2 consists of two alternatives as follows:

Plan2.1: The plan is specialized for master graduates. In the semester system, students are required to enroll not less than 36 thesis credits and not less than 12 course credits.

Plan2.2: The plan is specialized for bachelor graduates. In the semester system, students are required to enroll not less than 48 thesis credits and not less than 24 course credits.

7.3.3 Students must pass English exams as determined by the university.

CHAPTER 2

Admission

Section 8. Qualifications of the Eligible Candidate for Admission

8.1 Students entering a graduate diploma program or a master's degree program must have completed a bachelor's degree or equivalent from an educational institution approved by

the Office of Higher Education Standards or the Civil Service Commission, in addition to further requirements as specified in the curriculum and the university's approval of student admission to the program.

8.2 Students entering a higher diploma program must have completed a graduate diploma degree or a master's degree or equivalent from an educational institution approved by the Office of Higher Education Standards or the Civil Service Commission, in addition to further requirements as specified in the curriculum and the university's approval of student admission to the program.

8.3 Doctoral program applicants are required to:

8.3.1 hold at least bachelor's degrees with outstanding academic performance or master's degrees or equivalent from an educational institution approved by the Office of Higher Education Standards or the Civil Service Commission and pass an English proficiency test as designated by the university

8.3.2 have other qualifications according to the criteria specified by the program.

Section 9. Admission Criteria

9.1 Each program shall select the applicants who have qualifications as specified in section 8 to be admitted by means of testing, interviewing, or other methods as designated by the program. If the applicants are waiting for their complete transcripts, the admission process shall be completed only when the applicants submit their proof of graduation and have qualifications as specified. However, if any document used as proof of graduation is inapplicable or the student is not qualified, the admission shall be considered invalid and the University might take legal action against the student.

9.2 The Graduate School may specially consider admitting students who do not have degree certificates if they have knowledge equivalent to the undergraduate level into a program or a research section without obtaining a degree as an exceptional circumstance.

Section 10. Types of Students

10.1 Normal students are students who are approved by the Graduate School as indicated in section 9.1

10.2 Special students are students who are approved by the Graduate School as indicated in section 9.2

CHAPTER 3 Lecturers and Education Committees

Section 11. Graduate School Lecturers

Graduate School lecturers include full-time lecturers or part-time lecturers or full-time researcher who have been approved and registered by the committee of the Graduate School. Their

main responsibilities are to teach and evaluate students, and supervise students' thesis and independent studies.

Section 12. Graduate Diploma Program

12.1 Graduate diploma program lecturers must have at least a master's degree or equivalent and have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement. One of these three papers must be a research paper.

12.2 At least three graduate diploma program lecturers responsible for the program must have a doctoral degree or equivalent, or at least a master's degree or equivalent with an associate professor position. In addition, they must have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for academic rank advancement. One of these three papers must be a research paper.

If there is an agreement to co-produce with an external organization, there must be at least two full-time university program lecturers in command of the program.

If a program is unable to acquire the full number of lecturers responsible for the program, the quantity and qualifications of lecturers in charge of the offered programs must be submitted to the Higher Education Standards Commission on a case-by-case basis for approval.

12.3 The lecturers must be full-time or part-time lecturers with a minimum qualification of a master's degree or equivalent in the field of study or related field of study or within the field of study courses and must have teaching experience. They are also required to publish at least one academic paper in the last five years. The paper must not be part of the thesis and must meet the criteria for academic rank advancement.

With the approval of the University Council, part-time lecturers who lack the aforementioned qualifications must be sufficiently qualified with renowned knowledge and experience directly related to the courses being taught. Throughout the period of teaching and learning for that course, there must be full-time teachers who are responsible for the teaching and learning process as well as student development.

12.4 New lecturers responsible for the graduate diploma program are allowed to instruct at the graduate diploma level if they hold a doctoral degree but have not completed any academic work since graduation. However, they are required to produce at least one academic paper within two years, two academic papers within four years, or three academic papers within five years.

Section 13. Higher Graduate Diploma Program

13.1 Lecturers for the higher graduate diploma program must have a doctoral degree or equivalent, or at least a master's degree or equivalent with an associate professor position. They must have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement. One of these three papers must be a research paper.

13.2 Lecturers responsible for the higher graduate diploma program, at least 3 persons, must have a doctoral degree or equivalent, or at least a master's degree or equivalent with a professor position. They must have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement. One of these three papers must be a research paper.

If there is an agreement to co-produce with an external organization, there must be at least two full-time university program lecturers in command of the program.

If the program is unable to recruit the full number of lecturers responsible for the program, the number and qualifications of lecturers in charge of the programs must be submitted to the Higher Education Standards Commission for consideration.

13.3 Full-time or part-time lecturers responsible for the higher graduate diploma program must have a doctoral degree or equivalent, or a master's degree or equivalent with an associate professor position. They must have published at least one academic paper in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement.

With the approval of the University Council, part-time lecturers who lack the aforementioned qualifications must be sufficiently qualified with renowned knowledge and experience directly related to the courses being taught. Throughout the period of teaching and learning for that course, there must be full-time teachers who are responsible for the teaching and learning process as well as student development.

13.4 New lecturers responsible for the higher graduate diploma program are allowed to instruct at the graduate diploma level if they hold a doctoral degree but have not completed any academic work since graduation. However, they are required to produce at least one academic paper within two years, two academic papers within four years, or three academic papers within five years.

Section 14. Master's Programs

14.1 Master's program lecturers must have at least a master's degree or equivalent. They must have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement. One of these three papers must be a research paper.

14.2 Lecturers responsible for the master's program, at least 3 persons, must have a doctoral degree or equivalent, or at least a master's degree or equivalent with an associate professor position. They must have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement. One of these three papers must be a research paper.

If there is an agreement to co-produce with an external organization, there must be at least two full-time university program lecturers in command of the program.

If a program is unable to acquire the full number of lecturers responsible for the program, the quantity and qualifications of lecturers in charge of the offered programs must be submitted to the Higher Education Standards Commission on a case-by-case basis for approval

14.3 Thesis advisors' duties are to provide supervision and guidance for the student during the thesis writing and publication process. They must also evaluate the students' progress every semester until the thesis is completed. In addition, they must supervise and control the production of the thesis and thesis record files in the format required by the Graduate School. There are two types of thesis advisors, i.e., thesis advisors and thesis co-advisors.

14.3.1 Thesis advisors for the master's program must be program lecturers and registered by the Graduate School. They must have a doctoral degree or equivalent, or at least master's degree or equivalent with an associate professor position and have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for academic rank advancement. One of these three papers must be a research paper.

14.3.2 Thesis co-advisors (optional) must have qualifications as follows:

1) Thesis co-advisors who are program lecturers or full-time lecturers or full-time researchers registered by the Graduate School must have the same qualifications as thesis advisors.

2) Thesis co-advisors who are invited specialists and registered by the Graduate School must have a doctoral degree or equivalent. They also must have at least 5 academic papers that have been published in journals listed in accepted databases as published scholarly works according to the criteria established for consideration in the appointment of individuals to academic positions. The mentioned published papers have to be relevant to students' topics, accordingly.

If invited specialists' qualifications do not meet the criteria above, they must be experts who have been approved by the university council.

14.4 Thesis examiners are responsible for evaluating students' thesis for both the quality of the thesis and students' presentation, and give useful suggestions to the students.

The thesis examination committee is thesis examination lecturers who are thesis advisor (major thesis advisor and thesis co-advisor (if any)), external experts and program lecturers with a minimum of three members. There may be full-time lecturers or full-time researchers as members of the examination committee. The Chair of the Examination Committee must not be the primary or co- thesis advisor, and the Graduate School must appoint the Thesis Examination Committee based on the Program Committee's suggestion.

Thesis examiners must have qualifications as follows:

14.4.1 Thesis examiners who are program lecturers, full-time lecturers, or researchers must have been registered by the Graduate School and have a doctoral degree or equivalent, or at least a master's degree or equivalent with an associate professor position. They must have published at least three academic papers in the last five years. These papers must not be part of the thesis and must meet the criteria for academic rank advancement. One of these three papers must be a research paper.

14.4.2 Thesis examiners who are invited specialists must have been registered by the Graduate School and have a doctoral degree or equivalent. They also must have at least 5 academic papers that have been published in journals listed in accepted databases as published scholarly works according to the criteria established for

consideration in the appointment of individuals to academic positions. The mentioned published papers have to be relevant to students' topics, accordingly.

If invited specialists' qualifications do not meet the criteria above, invited specialists must be experts who have been approved by the university council.

14.5 The required qualifications of independent study advisors and independent study examiners are similar with those of master's program thesis advisors and examiners.

14.6 Comprehensive examination committees include at least 3 members appointed by the Graduate School to conduct a comprehensive examination for master's degree candidates and to evaluate students' knowledge of students who are in a professional plan (Plan 2). Comprehensive examination committees include program lecturers. It is possible to include invited specialists. The committees' qualifications are similar to those of the thesis examiners in master's programs.

14.7 Master's program lecturers must be full-time or part-time lecturers who have been granted at least a master's degree in related fields or equivalent and must have teaching experience and have published at least one academic paper in the last five years. The published paper must not be a part of the thesis conducted during their study and must meet the criteria for an academic rank advancement.

With the approval of the University Council, part-time lecturers who lack the aforementioned qualifications must be sufficiently qualified with renowned knowledge and experience directly related to the courses being taught. Throughout the period of teaching and learning for that course, there must be full-time teachers who are responsible for the teaching and learning process as well as student development.

14.8 New recruited lecturers are allowed to instruct at master's program level if they hold a doctoral degree but have not completed any academic work since graduation. However, if they aim to be program lecturers, lecturers responsible for the program, thesis advisors, and thesis examiners for master's degree, they must produce at least one academic paper within two years, two academic papers within four years, or three academic papers within five years of graduation.

Section 15. Doctoral Programs

15.1 Doctoral program lecturers must have a doctoral degree or equivalent or at least a master's degree or equivalent with a professor position. They must have published at least three research papers in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement.

15.2 Lecturers responsible for the doctoral program, at least 3 persons, must have a doctoral degree or equivalent, or at least a master's degree or equivalent with a professor position. They must have published at least three research papers in the last five years. These papers must not be part of the thesis and must meet the criteria for an academic rank advancement.

If there is an agreement to co-produce with an external organization, there must be at least two full-time university program lecturers in command of the program.

If a program is unable to acquire the full number of lecturers responsible for the program, the quantity and qualifications of lecturers in charge of the offered programs must

be submitted to the Higher Education Standards Commission on a case-by-case basis for approval

15.3 Qualifying examination committees include at least 3 members appointed by the Graduate School to conduct a qualifying examination for Ph.D. candidates to evaluate students' knowledge and qualifications and to determine if they are qualified to conduct the doctoral thesis. Qualifying examination committees include program lecturers. It is possible to include invited specialists. The committees' qualifications are similar to those of the thesis examiners of doctoral programs.

15.4 Thesis advisors' duties are to provide supervision and guidance for the student during the thesis writing and publication process. They must also evaluate the students' progress every semester until the thesis is completed. In addition, they must supervise and control the production of the thesis and thesis record files in the format required by the Graduate School. There are two types of thesis advisors, i.e., thesis advisors and thesis co-advisors.

15.4.1 Thesis advisors for the doctoral program must be full-time lecturers and registered by the Graduate School. They must have a doctoral degree or equivalent, or at least master's degree or equivalent with an associate professor position and have published at least three research papers in the last five years. These papers must not be part of the thesis and must meet the criteria for academic rank advancement.

15.4.2 Thesis co-advisors must have qualifications as follows:

1) Thesis co-advisors who are program lecturers or full-time lecturers or full-time researchers registered by the Graduate School must have the same qualifications as thesis advisors.

2) Thesis co-advisors who are invited specialists and registered by the Graduate School must have a doctoral degree or equivalent. They also must have at least 10 academic papers that have been published in journals listed in accepted databases as published scholarly works according to the criteria established for consideration in the appointment of individuals to academic positions. The mentioned published papers have to be relevant to students' topics, accordingly.

If invited specialists' qualifications do not meet the criteria above, invited specialists must be experts who have been approved by the university council.

15.5 Thesis examiners are responsible for evaluating students' thesis for both the quality of the thesis and students' presentation, and give useful suggestions to the students.

The thesis examination committee is thesis examination lecturers who are thesis advisor (major thesis advisor and thesis co-advisor), program lecturers, full-time lecturers, or full-time researchers, including at least two external experts, for a total of at least five persons of the examining committee. The Chair of the Examination Committee must not be the primary or co-thesis advisor, and the Graduate School must appoint the Thesis Examination Committee based on the Program Committee's suggestion.

15.5.1 Thesis examiners must have qualifications as follows:

Thesis examiners who are graduate program lecturers, full-time lecturers, or researchers must have been registered by the Graduate School and have a doctoral

degree or equivalent, or at least a master's degree or equivalent with an associate professor position. They must have published at least three research papers in the last five years. These papers must not be part of the thesis and must meet the criteria for academic rank advancement.

15.5.2 Thesis examiners who are invited specialists must have been registered by the Graduate School and have a doctoral degree or equivalent. They also must have at least 10 academic papers that have been published in journals listed in accepted databases as published scholarly works according to the criteria established for consideration in the appointment of individuals to academic positions. The mentioned published papers have to be relevant to students' topics, accordingly.

If invited specialists' qualifications do not meet the criteria above, invited specialists must be experts who have been approved by the university council.

15.6 Lecturers who instruct doctoral programs must be full-time or part-time lecturers who hold a doctoral degree or equivalent or at least a master's degree or equivalent with an associate professor position. They must have teaching experience and have published at least one academic paper in the last five years. These papers must not be part of the thesis and must meet the criteria for academic rank advancement.

With the approval of the University Council, part-time lecturers who lack the aforementioned qualifications must be sufficiently qualified with renowned knowledge and experience directly related to the courses being taught. Throughout the period of teaching and learning for that course, there must be full-time teachers who are responsible for the teaching and learning process as well as student development.

15.7 New recruited lecturers who hold a doctoral degree but have not completed any academic papers since graduation are allowed to instruct at the doctoral level. However, if they aim to be program lecturers, lecturers responsible for the program, thesis advisors, and thesis examiners for a doctoral degree, they must produce at least one research paper within two years, two research papers within four years, or three research papers within five years of graduation.

Section 16. Workload for Thesis and Independent Study Advisors

16.1 The workload for a graduate program lecturer as a thesis advisor for master's and doctoral students is as follows:

16.1.1 The lecturers who have a doctoral degree or equivalent and publish academic papers as indicated in the qualifications can supervise not more than 5 master's and doctoral students per semester.

16.1.2 The lecturers who have a doctoral degree or equivalent and hold the position of assistant professor or higher, or have a master's degree or equivalent and hold the position of associate professor or higher and published academic papers as indicated in the qualifications can supervise not more than 10 master's and doctoral students per semester.

16.1.3 If it is necessary for a lecturer who has a doctoral degree and holds the position of professor to supervise more than the number of students specified, then the number of students must be submitted to the university council for consideration,

but it must not exceed 15 per semester. A lecturer shall be allowed to supervise more than 15 students only if granted permission from the Higher Education Commission.

16.2 A graduate program lecturer can supervise not more than 15 master's students for their independent studies. If a lecturer supervises both thesis and independent study, one thesis student shall be equal to 3 independent-study students, and the number of students under one lecturer's supervision must not exceed 15 per semester.

CHAPTER 4

Course Enrollment, Adding, and Withdrawal

Section 17. Course Enrollment

17.1 Students are able to enroll in a course only after registration and the submission of their records to the university.

17.2 Enrollment date, time, place, and procedure in each semester are determined by the university.

17.3 In a normal semester, if students do not enroll in the course, they must apply for a leave of absence and pay the graduate tuition fee to maintain student status within 30 days from the commencement date of the semester. Otherwise, the student status will be terminated.

17.4 Course enrollment must be approved by the program director.

17.5 Students are required to enroll in their courses on their own and settle fees and balances (if any) according to the university's announcements.

17.6 Graduate students are required to enroll in courses totaling not more than 15 credits for a normal semester and not more than 6 credits for a summer semester. Enrollment of which the number of credits is higher than stated must be granted approvals from the program director and the Dean of the Graduate School

17.7 In any reasonable case, the university shall consider the announcement of the cancellation of a course or limitation of a number of students in a course.

17.8 Students having completed all courses but not yet graduated are required to pay the status maintenance fee every normal semester until graduation, or their student status shall be terminated.

17.9 Students not completing all courses and requesting a leave are required to pay the tuition fee to maintain their status, or their student status shall be terminated.

17.10 Students who have studied beyond the term of their course can maintain their academic results in the credit system. When they are eligible to graduate, they can transfer grades from the credit system. However, the transfer of academic results is in accordance with Rangsit University's regulations on criteria and methods for transferring credits and academic results at the degree level, B.E. 2566.

Section 18. Course Adding and Withdrawal

18.1 Adding a course must be processed in accordance with the academic calendar of each academic year and approved by advisors.

18.2 Withdrawal of a course that is not recorded in the academic report and withdrawal of courses for which a “W” is recorded shall be in accordance with the academic calendar of each academic year.

18.3 Adding and withdrawing a course must be in accordance with the number of semester credits specified in Section 17.6.

18.4 A request of a refund of the withdrawal fee shall be as follows:

18.4.1 In cases where the course is officially canceled by the university, students enrolled in that course can request a full refund. A request must be processed within the semester the course is canceled.

18.4.2 Course withdrawals must be completed according to the academic calendar of each academic year. In the case of paying tuition by credit, students are required to transfer a credit fee for that subject to the registration fee of an additional subject or transfer to the following semester. For students from the Student Loan Fund and the Income Contingent Loan, the university will return funds to the Student Loan Fund if the credits are not used for the registration fee in that semester.

18.4.3 Course withdrawals in the lump sum registration system shall be done according to the academic calendar. However, the tuition fee cannot be refunded from the withdrawal of courses in the lump-sum payment system.

18.4.4 Credits are not refunded to students who withdraw from courses in the first semester.

Chapter 5

Educational Assessment and Evaluation

Section 19. Evaluation and Assessment

19.1 The university shall conduct the assessment and evaluation of students in a course through examinations or other assessment methods depending on the determination of the faculty responsible for the course.

19.2 Students whose number of class hours is not less than 80 percent of the total class hours or who completed the tasks assigned by the course lecturer shall have the right to be assessed and evaluated.

19.3 Comprehensive, qualifying, and thesis examinations are under the responsibility of program directors and advisors and follow the Graduate School's regulations.

19.4 Assessment and evaluation shall be conducted during the midterm period or at the end of the semester. The results of all assessment and evaluation must be combined to generate a graded score as specified in Section 19.5.

19.5 The grading system includes “Numeric Grades” and “Letter Grades” detailed as follows:

19.5.1	Letter Grades	Numeric Grades	Meanings
	A	4.0	Excellent
	B+	3.5	Very Good
	B	3.0	Good

C+	2.5	Fair
C	2.0	Poor
F	0.0	Failure

19.5.2 Other codes with no numerical values have meanings as follows:

Codes

S	means	The learning outcome is satisfactory, and the credit number is accumulated.
U	means	The learning outcome is unsatisfactory, and the credit number is not accumulated.
W	means	The course has been withdrawn.
I	means	The evaluation is incomplete.
IP	means	The study of the course is in progress.
CS	means	Credits from Standardized Test
CE	means	Credits from Examination
CT	means	Credits from Training
CP	means	Credits from Portfolio

19.6 The student shall be given code "F" in the following cases:

- (1) Not passing the exam
- (2) Being absent from the examination (in the case of a course requiring an examination as an assessment)
- (3) Being ineligible to take an exam as specified in Section 19.2
- (4) Being investigated by the Disciplinary Investigation Committee for exam fraud.
- (5) Turning code "I" into "F" due to not following the regulation specified in Section 19.8

19.7 Code "I" is present when the course lecturer under approval of the program director suspends the evaluation due to incompleteness of a task assigned in the course.

19.8 A student graded an "I" is required to contact the course lecturer to have the evaluation completed within three weeks of the following semester.

19.9 The "S" and "U" codes shall only be approved for courses that should not be evaluated using grade points.

19.10 The student shall be given code "W" in the following cases:

- (1) Withdrawing from courses specified in Section 18.3
- (2) Being approved for leave of study according to the regulations set by the university after registration for the course

19.11 Students who earn a "C" or over or "S" are considered to have passed the exam in that course, except for the courses specified by the program.

19.12 Code "IP" shall only be used for courses that have been studied regularly for more than one semester and/or for courses that are currently in progress. The "IP" shall be changed when the course is completed, and the assessment results shall be represented by grade points or the code "S" or "U", as applicable.

19.13 Assessment and evaluation in each course are the responsibility of the instructors or the person assigned by a program director or a course director. The total score and graded score assessment results must be submitted to the program director in order to propose approval of course measurement and evaluation to the dean of the program for consideration before being forwarded to the registrar's office for further announcement of results.

19.14 The comprehensive examination, qualifying examination, and thesis examination must be administered in accordance with Graduate School requirements by the program director and advisor.

19.15 In the event of an incorrect assessment of rating points, the instructor or person assigned by the course director can revise the score points, which must refer to the score range. The score correction results shall be presented to the program director for approval before being submitted to the Dean of the Program for approval by enclosing proof of correcting the corrected score and forwarding it to the registrar's office for further correction.

19.16 Any corruption occurring during evaluation, e.g., cheating on an exam, shall lead to punishments (e.g., approval of failure in the course corrupted and suspension for at least one semester or termination of student status as the case may be).

CHAPTER 6

Computing Grade Point Average

Section 20. Calculation of Grade Point Average

20.1 A cumulative grade point average (CGPA) is the sum of the level scores of all courses enrolled in divided by the total number of credits obtained from all courses with numerical values.

20.2 A grade point average shall be calculated to two decimal points; the third decimal place shall not be rounded up.

20.3 In case of "I", the calculation of grade point averages shall be suspended until it turns into a credit grade.

Section 21. Counting Course Credits

21.1 The number of credits from all courses enrolled in as required by the curriculum and graded with numerical values shall be counted toward credits.

21.2 The number of credits gained from a course enrolled in as required by the curriculum and graded with no numerical values shall be counted toward cumulative credits, but not calculated for a grade level as specified in Section 20.

Section 22. Re-enrolment

22.1 Students are allowed to enrol in courses for which they have previously registered.

22.2 In compulsory courses graded with an “F” or code “U”, students are required to re-enrol until they pass the exam.

22.3 In elective courses graded with an “F” or code “U” , students may re-enrol or register for alternative courses.

22.4 Re-enrolment of a course graded a B or over, or S is not permitted, except as otherwise required by the curriculum. Any re-enrolment other than the aforementioned condition shall result in the re-enrolment cancellation.

CHAPTER 7 Student Status

Section 23. Student Status

23.1 The classification of student status occurs at the end of each semester. There will be no status classification for the summer semester, but the status will be classified in the following semester.

23.2 Full-time students shall be classified into:

23.2.1 Normal students who are full-time students earning a CGPA of at least 3.00 or those who earn an “S” in the thesis course.

23.2.2 On-probation students who are full-time students earning a CGPA of less than 3.00 but not less than 2.50 or those who earn a “U” in the thesis course but the student status has not been terminated.

Section 24. Termination of Student Status

The student status shall be terminated in the following cases.

24.1 Earning a grade point of lower than 2.50 in the first normal semester or a CGPA of lower than 2.50

24.2 Having on-probation status for three continuous normal semesters

24.3 Not passing the second comprehensive examination

24.4 Not passing the second qualifying examination

24.5 Not passing the second thesis examination or independent study examination

24.6 Not maintaining student status according to university regulations

24.7 Not completing graduation during the time allowed as stated in Section 25

24.8 Being dismissed due to disciplinary misconduct

24.9 Not enrolling in courses within thirty days starting from the first day of the semester and not granted approval for a leave

24.10 Resigning

24.11 Completing graduation

24.12 A mutual diagnosis made by the medical committee appointed by the President identifying that an illness is serious and harmful to others and could obstruct study.

24.13 Being sentenced to confinement in a criminal proceeding, unless it is a penalty for a careless or minor offense.

24.14 Dying

24.15 Using fake proof to apply for student admission.

24.16 Invalid qualifications for course enrollment

Section 25. Study Duration and Graduation

The study period means the total amount of time students spend studying and creating academic works prescribed in the curriculum, which can include coursework, research, writing a thesis, or doing an independent study. The study period extends from the first semester in which students start the program to the semester in which they pass the examination and complete the course structure and graduation criteria. This does not include semesters when students are on leave due to being recruited or mobilized for active military service and/or being sick. Furthermore, the program committee unanimously determines that the sickness is an obstacle to study and/or causes harm to others.

25.1 Graduate diploma program and higher graduate diploma Program must be completed within three academic years.

25.2 Master's programs must be completed within five academic years.

25.3 Doctoral programs must be completed within eight academic years (for students who graduated with a bachelor degree).

25.4 Doctoral programs must be completed within six academic years (for students who graduated with a master's degree).

25.5 Transferring credits and academic achievement shall be conducted in accordance with the Rangsit University Regulations on Credit Transfer Criteria and Method for Graduate Level B.E. 2566 (2023).

Students who study over the duration of their course of study may maintain their grades in the credit system. They can transfer grades from the credit bank if they intend to graduate. However, the transfer of academic results shall be in compliance with Rangsit University's regulations regarding the criteria and procedures for transferring credits and academic results at the graduate level B.E. 2566.

CHAPTER 8 Leave

Section 26. Leave

26.1 A leave is for a whole semester. If having enrolled in courses, a leave is the cancellation of all courses enrolled in, and those courses shall not appear on the transcript.

26.2 To request a leave, students are required to submit a request passing the program director to the Dean of the Graduate School. The Dean shall approve the request or shall have the Graduate School's committee consider the request.

26.3 The duration of a leave must not exceed two continuous normal semesters.

26.4 Students who do not enroll in a semester but need to request a leave must do so within 30 days from the first day of the semester. Otherwise, the student status will be terminated.

26.5 Students who enroll in a semester but need to request a leave must do so within the specified period of course withdrawal.

26.6 Any leave not stated in 26.3 and 26.5 must be granted an approval from the President or Vice President through the Dean of the Graduate School

26.7 Students must pay a status maintenance fee for the semester a leave is granted, except the semester enrolment occurs; the rate of the status maintenance fee follows the university's regulation.

26.8 In case the mutual diagnosis made by the medical committee appointed by the President and the Graduate School's committee identifies that the sickness is seriously harmful to others and could obstruct study, the Graduate School's committee shall allow that student to leave to receive medical treatment.

26.9 Students can retain their educational results in the credit system if they return to study after a leave that extends beyond the course's study period. When students intend to graduate, they can transfer their grade from the credit bank. However, the transfer of academic results shall be in accordance with the regulations of Rangsit University on criteria and methods for transferring credits and academic results at the degree level, B.E. 2566.

CHAPTER 9

Internal Transfers and Credit Transfer

Section 27. Internal transfer

27.1 Students who are eligible to request a transfer of a faculty or field of study must remain their student status.

27.2 Internal transfers must be approved by advisors, program directors, and the Dean of the Graduate School.

27.3 The transfer process must be completed by the enrollment deadline of the semester of the new program.

27.4 There are two forms of transferring the academic results of students who have been approved to transfer to a faculty or field of study as follows:

27.4.1 Students whose internal transfers have been approved shall remain their student status. The faculty or the department responsible for the new program shall transfer all credits without change, and the cumulative transfer grade point average shall be included in the calculation of CGPAs earned in the new program. However, the cumulative credits are counted only in the course credits of the new program.

27.4.2 The transfer of credits and academic results shall be in accordance with Section 28, and the calculation of the cumulative grade point average can be used for credit transfer courses which are compulsory subjects according to the curriculum structure of the transferred field of study.

Section 28. Transfer criteria

Course and credit transfer shall follow Rangsit University's Announcement regarding Credit Transfer B.E. 2566.

CHAPTER 10

Section 29. Penalties

Students who cheat in exams shall be penalized for failing the corrupted subject and suspended for one semester.

CHAPTER 11

Comprehensive examination and qualifying examination

Section 30. Comprehensive Examination

The Comprehensive Examination is an examination administered to Master's degree program students enrolled in Plan 2 (Professional Program) to evaluate their knowledge and ability to apply academic principles and experience gained in graduate studies.

30.1 The qualifications of applicants for a comprehensive examination are as follows:

30.1.1 Applicants study and complete the number of credits as required by each program.

30.1.2 Applicants maintain CGPAs of not less than 3.00.

30.1.3 Applicants have good behaviour, not punished due to any action against the University's student discipline regulation.

30.2 A comprehensive examination consists of written and oral examinations. Each program is eligible to have both types of examinations. However, each program needs to have a written examination. Having an oral examination alone is ineligible.

30.3 The program director or program committee is responsible for determining the exam details and the number of exams per year; the number of exams must not exceed one time per semester.

30.4 The Graduate School shall appoint the committee for each examination in accordance with section 14.6.

30.5 The results of the comprehensive examination are S (Satisfactory) and U (Unsatisfactory). Students must obtain S within 2 attempts; otherwise, their student status will be terminated.

Section 31. Qualifying Examination

The qualifying examination aims to evaluate doctorate students' basic knowledge, analytical skills, and ability in order to demonstrate their potential and readiness for conducting research. Students who meet all of the program's requirements can obtain a qualification examination before commencing their thesis. The qualifying examination includes the following requirements:

31.1 A qualifying examination is composed of written and oral examinations. However, each program needs to have a written examination. Having an oral examination alone is ineligible. The examination criteria are in accordance with those of the Office of the Higher Education Commission and of each curriculum.

31.2 The Graduate School shall appoint committees for each qualifying examination in accordance with Section 15.3.

31.3 Students must earn a S on their qualifying examinations no more than twice; otherwise, their student status will be terminated. A qualifying examination is subject to follow the terms and conditions of each curriculum.

In their application to the University, doctoral students who submit scores of English proficiency tests equivalent to the TOEFL (Paper-based) of lower than the minimum requirements of the University must enroll English courses and pass them as required by the University before taking the qualifying exam.

CHAPTER 12 Thesis and Independent Study

Section 32. An Advisor and Examination Committee

An advisor and examination committees are classified by education degree and type as follows:

32.1 For master's degree students in Academic Plan 1, the Graduate School will appoint thesis advisors and thesis examination committees according to Sections 14.3 and 14.4 to supervise and advise students.

32.2 For master's degree students in Professional Plan 2, the Graduate School will appoint independent study advisors and independent study examination committees according to Section 14.5 to supervise and advise students.

32.3 For doctoral students, the Graduate School will appoint thesis advisors and thesis examination committees according to Sections 15.4 and 15.5 to supervise and advise students.

Section 33 Thesis Procedure

Students are required to submit two requests for examination in order to complete a thesis: the thesis proposal and the thesis defense.

33.1 The thesis proposal consists of the following steps:

33.1.1 Students shall have to consult with a thesis advisor to finalize a thesis topic and prepare a proposal before submitting a request for an approval of the thesis proposal. Students must submit a request to the Dean of the Graduate School, along with the program director's approval, for the Graduate School to conduct inspections and appoint thesis examination committees.

33.1.2 Doctoral students in Plan 1 (Thesis Plan) and 2 (coursework and thesis) must pass English language requirements. The minimum score required is 450 on the TOEFL (Paper-based). They must also accomplish the qualifying examination prior to submission of the thesis proposal.

33.1.3 Students must submit a copy of their thesis proposal to the thesis examination committee 7 days prior to the examination. The number of copies shall vary with the number of the thesis examination committee.

33.1.4 Students who request for a change of thesis proposal are required to follow the procedures as stated from 33.1.1. to 33.1.3. Change of proposal must be processed during the time as stated in 33.2.1 and 33.2.2 starting from the day of approval of the most recent proposal.

33.2 The thesis defense consists of the following steps:

33.2.1 Master's degree students who study in Plan 1 (academic plan) must have their thesis proposal approved at least 30 days before the thesis defense. Students must submit a request for the thesis defense to the Dean of the Graduate School, with the agreement of the Program Director for the Graduate School, in order for the thesis defense to be reviewed and approved. Students must also submit a copy of their report to the thesis examination committee 7 days prior to the examination. The number of copies shall vary with the number of the thesis examination committee.

33.2.2 Doctoral students are required to pass English language requirements with a minimum score of 500 on the TOEFL (Paper-based) before submitting a request for the defense. Students must have their thesis proposal at least 60 days prior to the thesis defense and they must submit a request for the thesis defense to the Dean of the Graduate School, with the agreement of the Program Director for the Graduate School, in order for the thesis defense to be reviewed and approved. Students must also submit a copy of their thesis report to the thesis examination committee 14 days prior to the examination at the latest. The number of copies shall vary with the number of the thesis examination committee.

33.2.3 For thesis correction and submission of the complete thesis, the thesis examination committee may suggest adjustments to the thesis. Students are required to revise their theses and submit them to the thesis examination committee for approval. For a thesis to be considered complete, the signatures of all members of the thesis examination committee are required.

33.2.4 Thesis writing and editing, including a thesis recording file, must be in accordance with the format and requirements specified in the thesis preparation manual of the Graduate School.

33.2.5 Students who pass the thesis defense but fail to submit the complete thesis by the graduation approval date for each semester shall not be granted graduation approval. In this case, students are required to maintain their student status until they complete their graduation. Only students whose theses are approved by the Dean of the Graduate School shall be considered for completing graduation.

33.3 The thesis proposal of Master's Degree Plan 1 (academic plan) and doctoral students who pass the thesis proposal but are unable to pass the thesis defense examination within 2 years and 3 years, respectively, from the thesis examination committee's appointment, shall be considered void. If students intend to take the thesis defense examination at a later date, they must submit a proposal for the appointment of an advisor and the thesis examination committee in order to conduct a new examination.

33.4 Master and doctoral students must publish their theses as a requirement of graduation.

Section 34. Independent Study Procedure

34.1 Plan 2 Students (professional plan) shall have to consult with an advisor to finalize an independent study topic and prepare an independent study. When students have completed their independent study, they are required to submit a request to take an examination to the Dean of the Graduate School, with the approval of the program director for the Graduate School to inspect and appoint an independent study examination committee.

34.2 Students must submit their independent study report to the independent study examination committee 7 days prior to the examination. The number of copies shall vary with the number of the committee.

34.3 For independent study correction and submission of the complete independent study, the independent study examination committee may suggest adjustments to the independent study. Students are required to revise and submit them to the independent study examination committee for approval. For the independent study to be considered complete, the signatures of all members of the examination committee are required.

34.4 Independent study writing and editing, including an independent study recording file, must be in accordance with the format and requirements specified in the thesis preparation manual of the Graduate School.

34.5 Students who pass the independent study examination but fail to submit the complete independent study by the graduation approval date for each semester shall not be granted graduation approval. In this case, students are required to maintain their student status until they complete their graduation. Only students whose independent study report are approved by the program director shall be considered for completing graduation.

34.6 An advisor appointment of Master's Degree Plan 2 (professional plan) students who submit a request for the appointment of an advisor and an examination committee but are unable to complete the exam within two years from the date of the advisor's appointment

shall be considered void. If students intend to take the independent study examination at a later date, they must submit a proposal for the appointment of an advisor and the examination committee in order to conduct a new examination.

34.7 Students must publish their independent study paper as a requirement of graduation.

Section 35. Plagiarism

If students are found to violate research ethics including plagiarism or the duplication of any work or works, or submission of an independent study or thesis that has been partially or fully written by others, they must be punished according to the stipulations of the University's announcement.

CHAPTER 13 Degree Granting

Section 36. Nomination for conferment for Graduate Diploma and High-level Graduate Diploma

Students to be nominated for graduate diploma and high-level graduate diploma must meet the following requirements:

36.1 Students have studied and passed the measurement and evaluation of courses and have passed the English examination according to the announcement of Rangsit University on the standard of English proficiency for master programs including all other criteria in the course and the requirements of the subject area to receive the diploma.

36.2 Students must have a cumulative grade point average of not less than 3.00 and they must achieve learning outcomes in accordance with graduate qualification standards.

36.3 Students must not be in a period of disciplinary penalties to be nominated for a graduate diploma.

36.4 Students must follow the process to be nominated for a graduate diploma determined by the University and they must not own any financial obligations to the university.

36.5 Students have requested a diploma as specified by the university.

Section 37. Nomination for conferment for a master program

37.1 Students who will be nominated for a master program in Plan 1 must meet the following qualifications:

37.1.1 Students must complete all courses as specified in the curriculum (if any) and have a cumulative grade point average of not less than 3.00.

37.1.2 Students have studied and passed the measurement and evaluation of courses and have passed the English examination according to the announcement of Rangsit University on the standard of English proficiency for master programs

including all other criteria in the course and the requirements of the subject area to receive the degree.

37.1.3 Students proposed the thesis and passed the final oral examination evaluated by the committee and be open to the public.

37.1.4 The thesis or any part of a thesis must be published, or at least must be published, in the form of articles, innovations, or creative works, which can be searched according to the Rangsit University Announcement on Criteria for Dissemination of Academic Works for a Master's Degree (Plan 1), B.E. 2566.

37.1.5 Students must not be in a period of disciplinary penalties to be nominated for a graduate diploma.

37.1.6 Students must follow the process to be nominated for a graduate diploma determined by the university and they must not own any financial obligations to the university.

37.1.7 Students have requested a master's degree as specified by the university.

37.2 Students who will be nominated for a master program in Plan 2 must meet the following qualifications:

37.2.1 Students must complete all courses as specified in the curriculum and must have a cumulative grade point average of not less than 3.00.

37.2.2 Students have studied and passed the measurement and evaluation of courses and have passed the English examination according to the announcement of Rangsit University on the standard of English proficiency for their master programs including all other criteria in the course and the requirements of the subject area to receive the diploma.

37.2.3 Student passed the comprehensive examination.

37.2.4 Students must pass an independent study presentation and a final oral examination to achieve graduate learning outcomes. The oral examination shall be conducted by the Independent Study Examination Committee appointed by the Graduate School as an open system for any individual who is interested.

37.2.5 The independent study or any part of an independent study must be published in the form of a complete and searchable article according to the Rangsit University Announcement on Criteria for Dissemination of Independent Study Academic Works for Master's Degree Graduation (Plan 2), B.E. 2566.

37.2.6 Students must not be in a period of disciplinary penalties to be nominated for a graduate diploma.

37.2.7 Students must follow the process to be nominated for a graduate diploma determined by the university and they must not own any financial obligations to the university.

37.2.8 Students have requested a master's degree as specified by the university.

Section 38. Nomination for conferment for a doctoral program

38.1 Students who will be nominated for a doctoral program in Plan 1 must have the following qualifications:

38.1.1 Students have passed the standard of English proficiency according to the standard of knowledge in an English language for a doctoral program including all other criteria in the course and the requirements of the subject area to receive a doctoral degree.

38.1.2 Students have passed the qualifying examination to be eligible to apply to complete a thesis, propose a thesis and pass the final oral examination until the learning outcomes are achieved according to graduate qualification standards. Thesis examination committee appointed by the Graduate School must be composed of experts from within and outside the university and must be an open system for interested individuals to participate. The evaluation criteria for the examination must consist of the new body of knowledge which is judged from statements of originality and knowledge and understanding of students' thesis.

38.1.3 A thesis or any part of it must be published or at least accepted for publication in at least two international qualified journals as announced by Rangsit University regarding dissemination criteria of academic papers from the thesis to apply for completion of a doctoral degree (B.E. 2566). Or a thesis or any part of it must be published or at least accepted for publication in at least one international qualified journal as announced by Rangsit University regarding dissemination criteria of academic papers from the thesis to apply for completion of a doctoral degree (B.E. 2566). Also, a thesis or any part of it must be at least an innovative or creative work that can be utilized for commercial, social, or economic benefits or be given at least one patent that has been published as announced by Rangsit University regarding dissemination criteria of academic papers from the thesis to apply for completion of a doctoral degree (B.E. 2566). In the case of innovative or creative work, the thesis must be examined by a committee of at least three external experts who are in the same or related field with high expertise and experience, approved by the University Council.

According to the Rangsit University Announcement on Criteria for Dissemination of Academic Works from Thesis for Graduation in Doctoral Degrees B.E., 2566, doctoral students majoring in Social Sciences and Humanities may publish in renowned national journals.

38.1.4 Students must not be in a period of disciplinary penalties to be nominated for a graduate diploma.

38.1.5 Students must follow the process to be nominated for a graduate diploma determined by the university and they must not own any financial obligations to the university.

38.1.6 Students have requested a doctoral degree as specified by the university.

38.2 Students who will be nominated for a doctoral program in Plan 2 must have the following qualifications:

38.2.1 Students must complete all courses as specified in the curriculum and have a cumulative grade point average of not less than 3.00.

38.2.2 Students have passed the standard of English proficiency according to the standard of knowledge in an English language for their doctoral programs.

38.2.3 Students have passed the qualifying examination to be eligible to apply to complete a thesis, propose a thesis and pass the final oral examination until the learning outcomes are achieved according to graduate qualification standards. Thesis examination committee appointed by the Graduate School must be composed of experts from within and outside the university and must be an open system for interested individuals to participate. The evaluation criteria for the examination must consist of the new body of knowledge which is judged from statements of originality and knowledge and understanding of students' thesis.

38.2.4 A thesis or any part of it must be published or at least accepted for publication in international qualified journals as announced by Rangsit University regarding dissemination criteria of academic papers from the thesis to apply for completion of a doctoral degree (B.E. 2566). Or a thesis or any part of it is given a patent or considered an innovative or creative work that can be utilized for commercial, social, or economic benefits that have been published as announced by Rangsit University regarding dissemination criteria of academic papers from the thesis to apply for completion of a doctoral degree (B.E. 2566). In the case of innovative or creative work, the thesis must be examined by a committee of at least three external experts who are in the same or related field with high expertise and experience, approved by the University Council.

According to the Rangsit University Announcement on Criteria for Dissemination of Academic Works from Thesis for Graduation in Doctoral Degrees B.E., 2566, doctoral students majoring in Social Sciences and Humanities may publish in renowned national journals.

38.2.5 Students must not be in a period of disciplinary penalties to be nominated for a graduate diploma.

38.2.6 Students must follow the process to be nominated for a graduate diploma determined by the university and they must not own any financial obligations to the university.

38.2.7 Students have requested a doctoral degree as specified by the university.

Section 39. At the end of each semester, the University will nominate qualified students in accordance with section 36, 37 and 38 to approve the degree to the University Council. The university shall issue degree certificates and transcripts that must include the degree name, field of study, and course name as specified in the curriculum documents certified by the committee, as well as the thesis or independent study topic corresponding to the field of study.

CHAPTER 14

Final Provision

Section 40. Any action having been taken or being taken before the 15th of March 2023 shall resume, following Rangsit University Regulation: Education in the Graduate Level B.E. 2563 (2020).

Section 41. The president shall enforce this regulation and have full authority on interpretation, decision making, and giving of orders and report to the University Council of all actions taken.

The Regulation is effective today henceforth.

Announced on the 15th of March 2023

-signed-

(Professor Dr. Pornchai Mathangsombat)

Vice President

Acting on behalf of the University Council President

Certified Correct Translation

(Pawarisorn Somsin)

Director

Center of Translation and Language Services